Leave with Pay Application Workshop for Faculty

Fall 2022

Office of Faculty Affairs and Professional Development

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Eligibility

A full-time faculty unit employee shall be eligible for a sabbatical leave if they have served full-time for **six (6) years** at that campus in the preceding seven (7) year period prior to the leave and at least **six (6) years** after any previous sabbatical leave or difference in pay leave. Credit granted towards the completion of the probationary period for service elsewhere shall also apply towards fulfilling the eligibility requirements for a sabbatical. A leave of absence without pay or service in an academic administrative appointment excluded from the bargaining unit shall not constitute a break in service for eligibility requirements. Sabbatical leave eligibility is calculated starting with the next academic year after a sabbatical is taken.

If you've been notified by Faculty Affairs, you are **eligible!**

Application form

Applications may be found on the Faculty Affairs website under the **Faculty Career Resources** tab :
https://facaffairs.sfsu.edu/forms-and-applications

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Forms and Applications

Sabbatical Leave with Pay

Sabbatical leaves may be granted for one semester with full pay; or for two semesters with half pay. The current collective bargaining agreement (Article 27) has changed the way in which academic year, half pay applications are evaluated. For this reason, if a faculty member receives an academic year, half pay sabbatical, they cannot change to a one semester, full pay sabbatical.

Application Deadline is October 3, 2022.

Sabbatical Application for the 2023-2024 AY (Qualtrics)

📄 SAB-Info-Sheet-Fall-2022_final_0.pdf   249.2 KB

Difference in Pay Leaves

Difference in Pay leaves may be granted for one or two semesters at a difference in pay between the recipient's salary for each leave semester and the salary of an instructor. In case of a Fall 2022 Difference in Pay, the pay warrant for August 2022 (received on September 1, 2022) will reflect the reduced monthly salary amount.

Difference in Pay Application for the 2023-2024 AY (Qualtrics)

📄 **Difference in Pay Information Sheet**   257.47 KB

Due Date

The sabbatical leave application is to be completed by the applicant and filed by **October 1** in the Office of Faculty Affairs. *

For AY 2022, applications are due on
Monday October 3, 2022

* **Sabbatical and Leaves with Pay Policy (Current)**
Reference Number: S22-301

Award percentages

If there are a sufficient number of faculty unit employees eligible for sabbatical leave who meet the conditions of this Article, then a campus shall grant no fewer sabbatical leaves than twelve percent (12%) of the total number of campus faculty unit employees eligible to apply for such leaves in that year in addition to those faculty approved for a sabbatical at one-half (1/2) of full salary.

CBA 27.10, b.
https://www.calstate.edu/csu-system/faculty-staff/labor-and-employee-relations/Documents/unit3-cfa/article27.pdf

Fall 2021 Sabbatical Applications/Awards (1-Sem and AY) by college

Sabbatical - Semester Applications (eligible) - 12% Award = 40 + 1			
College	Apps Received	One Semester Apps Awarded	% of Apps
BUS	9	5	7%
EDU	6	5	7%
ETH	3	2	3%
HSS	12	10	14%
LCA	19	9	13%
SCI	18	9	13%
CAPS	1	1	1%
LIB	1	0	0%
Total	69	41	59%

Sabbatical - Academic Year Applications (eligible)			AY Apps Awarded	% of Apps
College	Apps Received		AY Apps Awarded	% of Apps
BUS	1		1	8%
EDU	0		0	0%
ETHS	1		1	8%
HSS	7		6	46%
LCA	4		4	31%
SCI	0		0	0%
CAPS	0		0	0%
LIB	0		0	0%
Total	13		12	92%

Applied for both SAB and DIP (eligible)				
College	Apps Received	Awarded Both	Taking the SAB Leave	Taking the DIP Leave
BUS	2	2	1	
EDU	0	0		
ETHS	0	0		
HSS	3	3	3	
LCA	0	0		
SCI	1	1	1	
CAPS	0	0		
LIB	0	0		
Total	6	6	5	0

Fall 2021 Difference in Pay (DIP)
leave Applications/Awards by college

College	DIP Apps Received	✚ Apps - AY	Apps - Semester	Withdrawal after Start of Review Process	DIP Apps ACTIVE for Award	Applied for both DIP & SAB	Chose DIP Leave	Chose SAB Leave	Apps Awarded	% Awarded
BUS	4	2	2		4	2			4	31%
EDU	0	0	0		0	0			0	0%
ETHS	0	0	0		0	0			0	0%
HSS	4	1	3	1	3	3			3	23%
LCA	4	2	2		4	0			4	31%
SCI	3	2	1	1	2	1			2	15%
LIB	0	0	0		0	0			0	0%
TOTAL	15	7	8	2	13	6			13	100%
Out of cycle Application-LCA	1	1			1				1	
GRAND TOTAL	16	8	8	2	14	6	0	0	14	