COURTESY DESIGNATION:
DISTINGUISHED FACULTY
SAN FRANCISCO STATE UNIVERSITY

This is intended to clarify the designation process and responsibilities of the courtesy title of Distinguished Professor, and does not alter the policy or procedures governing the appointment of temporary faculty. If a Distinguished Professor is to receive a salary, s/he may be designated as a Distinguished Professor but must be hired as a Lecturer in accordance with the normal procedures and guidelines found in Article 12 of the Collective Bargaining Agreement and Academic Senate policy F99-160.

Definition. Distinguished Faculty are visionary leaders who have demonstrated an exceptional sense of commitment or have made other exemplary contributions to a field, institution, or broader community. Distinguished Professors should reflect attributes of the mission statement of the department and University. They may provide opportunities for SFSU faculty and students to pursue research and scholarship at SFSU or at other institutions and facilities.

Review and Designation Process. Departments/programs are expected to submit a request to the college dean. The college dean will forward the request for designation to the AVP of Faculty Affairs for approval. The request must include:

- C.V. of the proposed Distinguished Professor;
- Indication by the proposed Distinguished Professor of his/her willingness to accept the designation;
- Rationale and recommendation by department chair;
- Recommendation by the college dean;
- The start and end dates of the designation, not to exceed a period of one year.

The request may be initiated by the college dean. In such cases, the Dean is expected to consult with the department. In addition to the above, the request must include:

- Rationale and recommendation by the college dean;
- Recommendation by the department chair.

The Office of Faculty Affairs will keep a record of Distinguished Faculty courtesy designations and will review the currency of courtesy titles on a yearly basis.