

# COURTESY DESIGNATION: CLINICAL FACULTY SAN FRANCISCO STATE UNIVERSITY

*This is intended to clarify the designation process and responsibilities for the courtesy designation of Clinical Faculty, and does not alter the policy or procedures governing the appointment of temporary faculty. If a Clinical Faculty member is to receive a salary, s/he may be designated as a Clinical Faculty but must be hired as a Lecturer in accordance with the normal procedures and guidelines found in Article 12 of the Collective Bargaining Agreement and Academic Senate policy F99-160.*

**Definition.** Clinical Faculty are licensed professional practitioners. Clinical Faculty will generally have a terminal degree and be practicing physicians, nurses, educators, service providers, or other professionals in clinical settings who provide opportunities at other institutions and facilities for SFSU students and faculty

**Titles.** Clinical faculty may be designated as Lecturer, Instructor, Assistant Professor, Associate Professor, or Professor to reflect the level of accomplishment that, in the judgment of the Department and Dean at SFSU, has been achieved by the individual under consideration.

**Review and Designation Process.** Departments/programs are expected to submit a request to the College Dean. The College Dean will forward the request for designation to the AVP of Faculty Affairs for approval. The request must include:

- C.V. of the proposed Clinical Faculty;
- Indication by the proposed Clinical Faculty of his/her willingness to accept the designation;
- Rationale and recommendation by department chair;
- Recommendation by the College Dean;
- The start and end dates of the designation, not to exceed a period of one year.

The request may be initiated by the College Dean. In such cases, the Dean is expected to consult with the department. In addition to the above, the request must include:

- Rationale and recommendation by the College Dean;
- Recommendation by the department chair.

The Office of Faculty Affairs will keep a record of Clinical Faculty courtesy designations and will review the currency of courtesy titles on a yearly basis.