

## 2022-2023 Retention, Tenure, and Promotion Deadline Calendar

	Faculty Member (Candidate)	Department RTP Committee	Department Chairs/ Equivalent Unit Directors	Deans	Univ. Tenure & Promotions Committee (UTPC) and Provost	Notification to Faculty Members
<b>Review of 1<sup>st</sup> and 2<sup>nd</sup> Year Probationary Faculty for Retention for 2<sup>nd</sup> and 3<sup>rd</sup> Probationary Years</b>	Last date for materials to be given to candidate prior to the closing of the WPAF: <sup>1</sup> <b>9/16</b>  WPAF Closes: <b>9/21</b>	File access to begin reviewing file: <b>9/23</b>  Report due to candidate and Department Chair/Unit Director: <b>10/17</b>	File access to begin reviewing file: <b>10/19</b>  Report due to candidate and College Dean/University Librarian: <b>11/8</b>	File access to begin reviewing file: <b>11/10</b>  Report due to candidate and Provost: <b>12/14</b>		Provost notifies faculty of:  1) Reappointment for 2023-24; or 2) Termination in June 2023  <b>2/15/23</b>
<b>Review for Tenure</b>  <b>Review for Promotion</b>	Last date for materials to be given to candidate prior to the closing of the WPAF: <sup>1</sup> <b>9/28</b>  WPAF Closes: <b>10/3</b>	File access to begin reviewing file: <b>10/5</b>  Report due to candidate and Department Chair/Unit Director: <b>10/31</b>	File access to begin reviewing file: <b>11/2</b>  Report due to candidate and College Dean/University Librarian: <b>11/30</b>	File access to begin reviewing file: <b>12/2</b>  Report due to candidate, Provost, and UTPC: <b>2/3</b>	UPTC and Provost Reports due to candidate and to President:  <b>4/24</b>	President notifies faculty of:  1) Tenure effective Fall 2023 or 2) Another Probationary year for 2023-2024; or 3) Terminal Year; 2023-2024  <b>6/1/23</b>  President notifies faculty of Promotion by <b>6/15/23</b>
<b>Review of 3<sup>rd</sup>, 4<sup>th</sup>, and 5<sup>th</sup> year Probationary Faculty for Retention for 4<sup>th</sup>, 5<sup>th</sup>, and 6<sup>th</sup> Probationary Year</b>	Last date for materials to be given to candidate prior to the closing of the WPAF: <sup>1</sup> <b>10/21</b>  WPAF Closes: <b>10/26</b>	File access to begin reviewing file: <b>10/28</b>  Report due to candidate and Department Chair/Unit Director: <b>11/30</b>	File access to begin reviewing file: <b>12/2</b>  Report due to candidate and College Dean/University Librarian: <b>1/23</b>	File access to begin reviewing file: <b>1/25</b>  Report due to candidate and Provost: <b>3/13</b>		Provost notifies faculty of:  1) Reappointment for 2023-2024; or 2) Terminal year; 2023-24  <b>6/1/23</b>

**College Office Action Item:** Send names and ranks of RTP committee members to Office of Faculty Affairs: **September 9, 2022**

<sup>1</sup> Faculty members must have access to materials from other individuals five (5) calendar days prior to placement in their WPAF and may add their own materials up to the closing date of the WPAF. Faculty member has 10 calendar day to rebut at each level of review.