

## 2019-2020 Retention, Tenure, and Promotion Deadline Calendar

	Faculty Member (Candidate)	Department RTP Committee	Department Chairs/ Equivalent Unit Directors	Deans	Univ. Tenure & Promotions Committee (UTPC) and Provost	Notification to Faculty Members
<b>Review of 1<sup>st</sup> and 2<sup>nd</sup> Year Probationary Faculty for Retention for 2<sup>nd</sup> and 3<sup>rd</sup> Probationary Years</b>	Last date for materials to be given to candidate prior to the closing of the WPAF: <sup>1</sup> <b>9/18/19</b>  WPAF Closes: <b>9/23/19</b>	Report due to candidate and Department Chair/Unit Director: <b>10/14/19</b>	Report due to candidate and College Dean/University Librarian: <b>11/4/19</b>	Report due to candidate and Provost via Office of Faculty Affairs: <b>12/9/19</b>		Provost notifies faculty of: 1) Reappointment for 2020-21; or 2) Termination in June 2020 <b>2/15/20</b>
<b>Review for Tenure</b>	Last date for materials to be given to candidate prior to the closing of the WPAF: <sup>1</sup> <b>9/25/19</b>  WPAF Closes: <b>9/30/19</b>	Report due to candidate and Department Chair/Unit Director: <b>10/21/19</b>	Report due to candidate and College Dean/University Librarian: <b>11/12/19</b>	Report due to candidate, Provost via Office of Faculty Affairs, and UTPC via <u>Senate Office</u> : <b>1/27/20</b>	Provost's and UPTC Reports due to candidate <sup>2</sup> and to President:  <b>4/27/20</b>	President notifies faculty of: 1) Tenure; Fall 2020 or 3) Terminal Year; 2020-21 <b>6/1/20</b>
<b>Review for Promotion</b>	Last date for materials to be given to candidate prior to the closing of the WPAF: <sup>1</sup> <b>9/25/19</b>  WPAF Closes: <b>9/30/19</b>	Report due to candidate and Department Chair/Unit Director: <b>10/21/19</b>	Report due to candidate and College Dean/University Librarian: <b>11/12/19</b>	Report due to candidate, Provost via <u>Office of Faculty Affairs</u> , and UTPC via <u>Senate Office</u> : <b>1/27/20</b>	Provost's and UPTC Reports due to candidate <sup>2</sup> and to President:  <b>4/27/20</b>	President notifies faculty: <b>6/15/20</b>
<b>Review of 3<sup>rd</sup>, 4<sup>th</sup>, and 5<sup>th</sup> year Probationary Faculty for Retention for 4<sup>th</sup>, 5<sup>th</sup>, and 6<sup>th</sup> Probationary Year</b>	Last date for materials to be given to candidate prior to the closing of the WPAF: <sup>1</sup> <b>10/16/19</b> WPAF Closes: <b>10/21/19</b>	Report due to candidate and Department Chair/Unit Director: <b>11/18/19</b>	Report due to candidate and College Dean/University Librarian: <b>1/21/20</b>	Report due to candidate and Provost via Office of Faculty Affairs: <b>3/9/20</b>		Provost notifies faculty of: 1) Reappointment for 2020-2021; or 2) Terminal year; 2020-21 <b>6/1/20</b>

**Other Important RTP Deadlines:**

Department Chairs send names and rank of RTP committee members, and any departmental policies, to Office of Faculty Affairs via Deans: **September 12, 2019**

<sup>1</sup> Faculty members must have access to materials from other individuals five (5) calendar days prior to placement in their WPAF and may add their own materials up to the closing date of the WPAF.