

Presidential Award for Professional Development of Probationary Faculty

Applications Due: November 4, 2016

The Office of Faculty Affairs is pleased to announce that probationary faculty in years two, three, and four are eligible to apply for a Presidential Award for Professional Development of Probationary Faculty. The purpose of this award is to support the retention, tenure and promotion of probationary faculty who demonstrate an active engagement with their individual field of study. Awards are competitive and will be granted on the basis of proposals which demonstrate the ability of the faculty member to accomplish the project within the time-frame of the award, the significance of the activity, the clarity of the proposal, and the need for the award. Faculty will receive all benefits and service-years credit.

GUIDELINES

Awards are for one semester with full pay or two semesters with half pay.

Awards are intended to support the retention, tenure and promotion of probationary faculty who are actively engaged with their individual fields of study.

The award will be negated if tenure is granted.

Faculty are eligible to receive only one award during their probationary years.

The evaluation of Presidential Awards will be based on activities which enhance professional achievement and growth.

Faculty will receive all benefits and service-years credit towards sabbatical and tenure governed by Articles 13 and 27 of the Agreement.

CRITERIA

To apply, faculty must be in their second, third, or fourth probationary year. The leave will be taken in the subsequent third, fourth, or fifth probationary year. Among applicants, faculty for whom their appointment at San Francisco State University is their first position as an Assistant Professor and faculty who have more recently received their terminal degree will be given preference.

PROCEDURE

Deans will notify eligible probationary faculty of the availability of awards and the procedures for application.

Applications must be submitted to the school deans who, after appropriate consultation, will send 2 ranked recommendations to the President.

The President will review the ranked recommendations and make his decision for the awards.

Final approval of the Presidential Award for Professional Development of Probationary Faculty will not be granted until the applicant has filed with the University a suitable bond indemnifying the State of California against loss in the event the faculty member fails to render one semester of service for each semester of leave in the California State University following the leave of absence as indicated in the Collective Bargaining Agreement.

BOND WAIVER/WAIVER OF BOND

All leave with pay recipients must post a bond in the amount of the salary to be paid during the leave or, more commonly, obtain a waiver of the bond. The waivers of bond must be notarized. If you are awarded a leave, you must submit this documentation within 6 weeks of the notification of the award.

2017-2018 Leave with Pay Application

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Submit application to College Dean/University Librarian by November 4, 2016

SECTION I: Applicant Information

Name E-mail address

College Department

Address Phone number

TT Hire Date Academic Rank

Dates of your last leave with pay: Dates of leaves WITHOUT pay, full/part-time,
taken since your last leave WITH pay:

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Type and Duration of Leave requested:

One semester, full pay:

Academic Year, half pay:

Fall 2017

2017-18

Spring 2018

Please note that the current collective bargaining agreement (Article 27) has changed the way in which academic year, half pay applications are evaluated. For this reason, if you receive an academic year, half pay sabbatical, you cannot change to a one semester, full pay sabbatical.

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Does the proposed project require approval by the Institute Review Board?

Yes (see more information at <http://research.sfsu.edu/protocol/>)

No

PLEASE ATTACH A COPY OF YOUR MOST RECENT CV

SECTION II: Proposed Description of Leave with Pay

Attach a detailed description of less than 1000 words of your proposed plan for a leave with pay. Statements of the resulting benefits that will accrue to you, the University, and its students through this creative and scholarly work; a leave activity plan; and the probability of completion by the end of the leave should be included.

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SECTION III: Certification

I recognize that this leave, if granted, will be pursuant to Articles 27 or 28 of the Unit 3 Agreement, together with any amendments subsequently issued thereto. I agree to abide by the terms of the Articles stipulated, and the policies and procedures referred to therein should this application be approved. I further understand that if I fail to render service to San Francisco State University following leave with pay, my leave status for the time on leave will be changed retroactively from leave with pay to leave without pay; that as a consequence I will lose the San Francisco State University contribution to retirement, health, and social benefits for the period of leave; and that I will be required to repay leave salary to San Francisco State University within one year following expiration of the leave with pay.

Applicant Signature

Date

By signing below, I acknowledge receipt of this application

Department Chair/School Director Signature

Date

College Dean/University Librarian Signature

Date