New Chairs’/Directors’ Resources
BH 229, August 22, 2013, Fall 2013

- New Chairs’ Orientation [Agenda]
- San Francisco State University: A Supervisors Step by Step Probation [Guide]
- Discipline: Alternatives to Discipline
- Memo from University Articulation Officer: New Department Chairpersons and Program Directors
- List: Books of Interest to Chairs and Directors
- Guide to Academic Human Resources 2013-2014
- Policies, Reports, Etc.
  - Policy on Selection, Appointment, and Review of Department Chairs and Equivalent Unit Directors [F11-145](formerly #S87-145 & #S00-145)
  - Faculty Manual [Link]
  - Principles for Defining Normative Workloads at San Francisco State University
  - Useful URLs from Jo Volkert and Nancy Rabolt
- HRTP
  - 2013-2014 Retention, Tenure and Promotion Deadline [Calendar]
  - Hiring of Tenure-Track Faculty
  - Review for Retention for a Third Probationary Year At-A-Glance [Guide]
  - Review for Retention for a Fifth Probationary Year At-A-Glance [Guide]
  - Review for Retention for a Sixth Probationary Year At-A-Glance [Guide]
  - Review for Promotion At-A-Glance [Guide]
  - Revised Hiring Policy for Tenure Track Faculty: Academic Senate Policy [S03-158](Formerly #F88-158)
  - Policy on Qualifications for Tenure Track Hire
  - Academic Senate Policy [F11-241] Retention, Tenure and Promotion Policy
  - Academic Senate Policy Choice [Form]
  - Evaluation of Tenured Faculty for Professional Development and Support [S00-122](formerly #F84-122)
- Lecturers, GTAs, Etc.
  - University Policy on Temporary Faculty [F99-160](Formerly A.S. Policy S89-160)
  - Temporary Faculty Evaluation [Form]
  - Academic Senate Policy on Temporary Faculty Range Elevation [S00-211]
  - Letter from Vice Chancellor to CSU Presidents -[Teaching Associate Employment Policy and Classification Standard]
o Policy on Undergraduate Instructional Aides Academic Senate Policy #S97-200
o Leaves With & Without Pay
  o Leaves With Pay Policy #S13-18 (formerly A.S. Policy #S03-18 & #S99-18)
  o Request for Leave of Absence Without Pay
  o Request to Extend the Probationary Period
o Academic Resources
  o Academic Technology
  o Academic Budget
  o Academic Scheduling
  o Academic Space
o Undergraduate Studies
  o Undergraduate Studies Guide
o Back Pocket
  o American Council on Education -Department Chair Online Resource Center link
    o Chairing an Academic Department Article
    o The Department Chair As Academic Leader Article
    o Academic Leadership: A Practical Guide to Chairing the Department Article
    o Preparing for Promotion, Tenure, and Annual Review Article