

## 2016-2017 Retention, Tenure, and Promotion Deadline Calendar

	Faculty Member (Candidate)	Department RTP Committee	Department Chairs/ Equivalent Unit Directors	Deans	Univ. Tenure & Promotions Committee (UTPC) and Provost	Notification to Faculty Members
<b>Review of 1<sup>st</sup> and 2<sup>nd</sup> Year Probationary Faculty for Retention for 2<sup>nd</sup> and 3<sup>rd</sup> Probationary Years</b>	Last date for materials to be given to candidate prior to the closing of the WPAF: <sup>1</sup> <b>9/9/16</b>  WPAF Closes: <b>9/14/16</b>	Report due to candidate: <sup>2</sup> <b>09/30/16</b>  Report due to Department Chair/Unit Director: <b>10/10/16</b>	Report due to candidate: <sup>2</sup> <b>10/25/16</b>  Report due to College Dean/University Librarian: <b>11/4/16</b>	Report due to candidate: <sup>2</sup> <b>12/9/16</b>  Report due to Provost via Office of Faculty Affairs: <b>12/19/16</b>		Provost notifies faculty by <b>2/15/17</b> of: 1) Reappointment for 2017-18 or 2) Termination in June 2017
<b>Review for Tenure</b>	Last date for materials to be given to candidate prior to the closing of the WPAF: <sup>1</sup> <b>9/22/16</b>  WPAF Closes: <b>9/27/16</b>	Report due to candidate: <sup>2</sup> <b>10/17/16</b>  Report due to Department Chair/Unit Director: <b>10/27/16</b>	Report due to candidate: <sup>2</sup> <b>11/18/16</b>  Report due to College Dean/University Librarian: <b>11/28/16</b>	Report due to candidate: <sup>2</sup> <b>1/20/17</b>  Report due to Provost via Office of Faculty Affairs: <b>1/30/17</b> Report due to <u>UTPC</u> via <u>Senate Office</u> : <b>1/30/17</b>	Provost's and UTPC Reports due to candidate: <sup>2</sup> <b>4/24/17</b>  Provost and UTPC Reports due to President: <b>5/4/17</b>	President notifies faculty by <b>6/1/17</b> of: 1) Tenure effective Fall 2017 2) Another Probationary year for 2017-2018; or 3) Terminal Year, 2017-2018
<b>Review for Promotion</b>	Last date for materials to be given to candidate prior to the closing of the WPAF: <sup>1</sup> <b>9/22/16</b>  WPAF Closes: <b>9/27/16</b>	Report due to candidate: <sup>2</sup> <b>10/17/16</b>  Report due to Department Chair/Unit Director: <b>10/27/16</b>	Report due to candidate: <sup>2</sup> <b>11/18/16</b>  Report due to College Dean/University Librarian: <b>11/28/16</b>	Report due to candidate: <sup>2</sup> <b>1/20/17</b>  Report due to <u>Provost</u> via <u>Office of Faculty Affairs</u> : <b>1/30/17</b> Report due to <u>UTPC</u> via <u>Senate Office</u> : <b>1/30/17</b>	Provost and UTPC Reports due to candidate: <sup>2</sup> <b>4/24/17</b>  Provost and UTPC Reports due to President: <b>5/4/17</b>	President notifies faculty: <b>6/15/17</b>
<b>Review of 3<sup>rd</sup>, 4<sup>th</sup>, and 5<sup>th</sup> year Probationary Faculty for Retention for 4<sup>th</sup>, 5<sup>th</sup>, and 6<sup>th</sup> Probationary Year</b>	Last date for materials to be given to candidate prior to the closing of the WPAF: <sup>1</sup> <b>10/12/16</b>  WPAF Closes: <b>10/17/16</b>	Report due to candidate: <sup>2</sup> <b>11/8/16</b>  Report due to Department Chair/Unit Director: <b>11/18/16</b>	Report due to candidate: <sup>2</sup> <b>1/9/17</b>  Report due to College Dean/University Librarian: <b>1/19/17</b>	Report due to candidate: <sup>2</sup> <b>2/28/17</b>  Report due to Provost via Office of Faculty Affairs: <b>3/10/17</b>		Provost notifies faculty by <b>6/1/17</b> of: 1) Reappointment for 2017-2018 or 2) Terminal year, 2017-2018

<sup>1</sup> Faculty members must have access to materials from other individuals five (5) calendar days prior to placement in their WPAF and may add their own materials up to the closing date of the WPAF

<sup>2</sup> Faculty members must have ten (10) calendar days to review report and submit response/rebuttal if desired.